

Tivy High School Transcript Release Records Request Form

Please note: There is a two day processing period for ALL requests.

_____/_____
Student's Name (as it appears on school records) + DOB Today's Date

Telephone number where you can be reached: _____

Check One:

- Currently Enrolled at Tivy High School
 Graduated from Tivy High School (Year graduated _____)
 Withdrew from Tivy High School and/or did not graduate
What year did you withdraw from Tivy? _____

Name of college, university, technical schools, scholarship, institution, firm, individual (including self)
or school district campus name (if public school district.):

(You may list multiple institutions on one form)

*Tivy High School has my permission to mail, fax, or electronically transfer a copy of my transcript with
will include all standardized test scores, TAKS, EOC results, PSAT, SAT and ACT scores and/or any
other pertinent records to the institutions names above.*

Student's Signature

Parent's Signature (if 17 or younger)

**Official transcripts MUST BE SENT from Tivy High School to the institution.
All other copies will be unofficial.**

Tivy High School
Attn: Records
3250 Loop 534
Kerrville, TX 78028

PHONE (830) 257-2212 ext 3520 FAX (830) 257-3828 EMAIL: avlisa.casals@kerrvilleisd.net